



MANGALORE UNIVERSITY

(ACCREDITED WITH 'A' GRADE BY NAAC)

CENTRE FOR DISTANCE EDUCATION

B.Ed. PROGRAMME
(Open and Distance Learning)

PROSPECTUS

2017-18

CENTRE FOR DISTANCE EDUCATION
Shopping Complex Mangalagangothri - 574 199
Dakshina Kannada Dist., Karnataka State
www.mangaloreuniversity.ac.in
0824-2287824

OFFICERS OF THE UNIVERSITY

Prof. K. BYRAPPA

Vice Chancellor

Prof. K.M. LOKESH

Registrar

Prof. A.M. KHAN

Registrar (Evaluation)

Prof. P. SHRIPATHI KALLURAYA

Finance Officer

Prof. S.M. DHARMAPRAKASH

Director

Centre for Distance Education

Mangalore University

CENTRE FOR DISTANCE EDUCATION

Shopping Complex,

Mangalagangothri - 574199

Phone No.: 0824-2287824 / 2287281

Fax No.: 0824-2287424

Website: www.mangaloreuniversity.ac.in

e-mail: doorashikshana@gmail.com

Retain this Prospectus until you complete the **B.Ed.** Programme

Vice-Chancellor's Message

Over the past 36 years, Mangalore University has grown in stature and is today recognized as one of the premier Universities in the country accredited by NAAC with 'A' grade. From a mere four departments, our University today has 27 departments offering 39 PG programmes and 33 Ph.D. programmes with 04 Constituent Colleges and over 211 colleges affiliated to it. Our University is known for conducting its academic programmes and examinations on schedule. Our teaching faculty has rendered itself creditably in teaching and research activities. Today, Mangalore University stands 19th among the top 50 institutes of higher learning in the country.

Adequate infrastructure is always a priority for any university. The basic facilities available on our campus include the Administrative building, Faculty buildings, Library, Student Hostels, Staff Quarters, Guest House, a well-equipped Outpatient Health Centre, and sports facilities comprising of a 400 meter track and indoor games complex. The Mangala Auditorium with its state-of-the-art facilities is available for all major and mega events. The University has its own water supply. Banking, Cyber Cafe, INFLIBNET, Postal and Communication facilities can also be found on the campus. The University has extended 1GBps internet connectivity to all students and faculty 24X7 using Wi-Fi technology. All offices have been computerized with the University adopting e-governance initiatives.

The University Library has an extensive collection of over 2 lakh books and 293 journals for teaching and research. It is also connected with UGC-Info net for e-resources. A new dynamic and interactive web-portal with information kiosks and displays has been developed by the University. Campus Surveillance System has been installed on the campus to provide a safe and secure environ with high resolution CCTV for the students and other stakeholders. The University is also encouraging extension activities through village adoption programmes to strengthen linkage with society.

Our constituent colleges, the University College at Mangalore, and the FMKMC College at Madikeri are doing well and are accredited 'A' grade by NAAC. They both offer UG as well as a few PG programmes as per the regional needs of the society. The processes of Admissions and Examinations have been fully computerized. The University provides a safe and peaceful environment conducive to learning with the active support of students, faculty, administrative staff, and University authorities.

Mangalore University has excelled in the field of Distance Education also. The Centre for Distance Education was started in the year 2004 and has flourished in the ensuing years. At present, the centre offers 10 Programmes on Humanities and Commerce at both graduate and post graduate levels. A number of students have better occupational status as a result of these courses.

The centre is commencing a B.Ed. course during this academic year with the focus of enhancing the competencies of teachers and helping them to upgrade in their academic career. I wish that teachers of our state at the primary level make the best use of this opportunity and scale new heights. I wish every success to all students who enroll in this programme.

Prof. K. Byrappa
Vice Chancellor

NOTE

Candidates seeking admission to the B.Ed. Degree Programme should duly fill in the Application Form and send the same to the **Director, Centre for Distance Education, Mangalore University, Mangalagangothri- 574 199, Karnataka**. Fill in the Application Form carefully. Incomplete Applications will be rejected without any correspondence.

Candidates selected for B.Ed. Degree Programme should pay the tuition /programme fee in full only after verification of the relevant original marks cards, Date of Birth certificate, and other documents together with duly attested photocopies of all the documents, when they attend the Pre-admission counselling and induction programme.

Last Date for Submission of Application Form		
1	Without Penal Fee	September 16, 2017
2	With a Penal Fee of Rs. 500	October 16, 2017
3	Common Entrance Test (CET)	November 12, 2017

Special Note about Common Entrance Test

Candidates are instructed to know the exact address of the venues (institution / colleges) 10 days prior to the date of the B.Ed. Common Entrance Test by contacting the **Centre for Distance Education, Mangalore University**.

CONTENT

Particulars	Page No.
1. MANGALORE UNIVERSITY	01
1.1 Vision and Mission of the University	01
1.2 Infrastructure	01
1.3 Important Achievements	01
1.4 Centre for Distance Education	01
1.5 Library	02
2. B.Ed. (ODL) PROGRAMME : ADMISSION PROCEDURE	03
2.1 Specific Features	03
2.2 Territorial Jurisdiction	03
2.3 Objectives of B.Ed. (ODL Mode) Programme	04
2.4 Intake	04
2.5 Eligibility	04
2.6 Validity of Degree for Admission	05
2.7 Seat Matrix	05
2.8 Selection Criteria	06
2.9 Common Entrance Test Pattern	07
2.10 Selection Procedure	07
2.11 Fee Structure	09
2.12 General Information	09
3. PROGRAMME STRUCTURE	10
3.1 Duration of the Programme	10
3.2 Medium of Instruction	11
3.3 Credit System	11
3.4 Course Outline	11
3.5 Study Material	12
3.6 Contact Programme	12
3.7 School- based Activities	13
3.8 Activities at Study Centres	14
3.9 Print Material	14
4. EXAMINATION	15
4.1 Scheme of Examination	15
4.2 Examination Centres	16
4.3 Other Information	16
5. CONDITIONS GOVERNING THE PROGRAMME	18

1. MANGALORE UNIVERSITY

1.1. Vision and Mission of the University

Vision: Mangalore University has identified its vision as ‘To evolve as a national and international centre for advanced studies and to develop and nurture quality human resource’.

Mission: The mission of the University is to provide an excellent academic, physical, administrative, infrastructural, and moral ambience.

Aim: It aims to excel in teaching, learning, and research, and to contribute towards building a socially sensitive, humane, and inclusive society.

1.2 Infrastructure

The physical infrastructure available on the campus includes the administrative building, faculty buildings, hostels, staff quarters, health centre, and guest houses. Various sports facilities like gymnasium and play grounds are also available. An outdoor stadium with 400 mtr track is again the pride of this University.

The University Campus Centre houses mail, web, and application servers to provide ICT services. These servers are connected to clients from PG departments and/ or offices. The optical fibre campus network interconnects all computers in one logical network. The entire campus is Wi-Fi Connected. The internet connectivity is available through two service providers, namely, 1 Gbps from the National Knowledge Network(NKN) and the 10 Mbps from BSNL.

The University has evolved a knowledge management strategy by creating a repository of research publications, theses, and monographs. There is a publication wing, called PRASARANGA, which undertakes the publication of theses, books, and lectures.

1.3 Important Achievements

Some notable features of the university include the KanakanaKindi- a web portal, Yakshagana Study Centre, Yoga Therapy Centre, The Microtron Centre, Centre for Advanced Research in Environmental Radioactivity, The Ocean and Atmospheric Science and Technology Cell, and many more. It has to its credit other achievements like the Advanced Research Centre at Belapu, research linkages to different departments in India and abroad, outstanding achievements in sports and games with athletes participating in the Olympics and being awarded with the Arjuna, Ekalavya, Khel Rathna, and other prestigious awards. The university has been accredited by NAAC with ‘A’ Grade in 2014.

1.4 Centre for Distance Education

The Centre for Distance Education in Mangalore University was established in 2004 with the aim of disseminating knowledge and quality education through distance mode. The Centre for Distance Education offers various post-graduate and undergraduate programmes in Social Sciences,

Management, and Humanities in a flexible system to cater to the needs of the learners, who otherwise cannot avail the regular mode of education. The basic focus of this centre is to prepare human resources of this region and country to be skilled and employable.

1.5 Library

Mangalore University has an affluent library with a collection of over 2,02,537 volumes, which include books, bound volumes of journals, theses, dissertations, rare books, reports, and government documents covering a wide range of subjects.

The Mangalore University Library caters to the need of its students, research scholars, faculty members, and non-teaching staff since 1980. The primary mission of the library is to support the educational and research programmes of the University by maximizing access to information. At present, the library has 2,05,320 books and 23,085 back volumes, apart from Reports, Theses, etc., covering a wide variety of subjects. It has a rich collection of about 293 research and general interest journals on a wide range of subjects. It has access to over 8500+ Journals in full text in e-form from 25 UGC-INFONET databases, and 45000+ Journals full text information from the J-Gate database. Remote Access Facility has been initiated to extend the e-resources 24x7. The Shodhaganga project has been implemented to monitor and reduce plagiarism.

2. B.Ed. (ODL) PROGRAMME : ADMISSION PROCEDURE

From this academic year 2017, Mangalore University has ventured to start the B.Ed. Programme in Open and Distance Learning (ODL) mode.

2.1 Special Features

Bachelor of Education, generally known as B.Ed., is a professional programme and prepares teachers for upper primary (Classes VI-VIII), secondary (Classes IX-X) as well as senior secondary (Classes XI-XII) levels. B.Ed. in ODL mode is a professional programme for in-service teachers, a second degree in teacher education, primarily intended for upgrading the professional competence of working teachers, who have entered the profession with TCH/D.Ed., etc. It aims at preparing in-service teachers for the secondary stage of education in accordance with the regulations of the NCTE with regard to minimum qualification for recruitment as a teacher. The programme shall be blend leading modalities for the design, development, and delivery of the programme.

This programme will provide an opportunity to those who have missed the conventional mode of learning. With distance, One can earn and study at the same time and save up a lot of time and energy on commuting. One of the biggest advantages of this Programme is that it allows the students to study in a place that is comfortable for them.

One of the basic concepts of Distance Education is, greater freedom for students. They do not need to attend daily classes. Instead, they can attend contact classes and Academic Counselling sessions and get valuable directions on how to prepare for the examinations. This obviously means a lot of freedom for those who cannot daily attend the University/College. This is especially true for those who have a job, but still wish to study to ensure a better career in the future. However, it won't be practically possible for them to attend daily classes while working at a school. For such students, Distance Education Programmes are probably the best resort. Similarly, for those who did not manage to find a seat in a near-by College/University, and/or not able to afford the fees of private colleges, applying to a Distance Education Programme by Mangalore University seems to be ideal.

2.2 Territorial Jurisdiction

The University / Institution offering teacher education programme through ODL will have territorial jurisdiction as defined in its Act or as decided by the concerned State Government. For the purpose of all academic activities pertaining to Distance Education Programmes, the University will abide by the UGC norms as prescribed for territorial jurisdiction in Public Notice No. 27-1/2012 (CPP-II) dated 27-06-2013.

2.3 Objectives of B.Ed. (ODL Mode) Programme

- i) Enabling student-teachers to acquire necessary competencies for organizing learning experiences,
- ii) Developing competencies among student-teachers to select and use appropriated assessment strategies for facilitating learning,
- iii) Engaging student-teachers with self, child, community and school to establish close connections between different curricular areas,
- iv) Enabling student-teachers to integrate and apply ICT in facilitating teaching-learning process and in school management,
- v) Systematizing experiences and strengthening the professional competencies of student teachers, and
- vi) Providing first-hand experience of all the school activities through engaging student-teachers as interns in secondary/senior secondary schools.

2.4 Intake

The intake for the B.Ed. Degree Programme shall be as fixed by SRC-NCTE, Bangalore, from time to time. At present, the intake is 500 student teachers.

2.5 Eligibility

Eligibility for Applying: Those who meet all the criteria mentioned below are eligible to apply for the B.Ed. Degree Programme:

- i) Candidates with at least 50% marks either in the Bachelor's Degree and/or in the Master's Degree in Science/Social Sciences/Commerce/Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto from a recognized university;
- ii) In-service teachers in elementary/primary education, who have completed and obtained degree on or before the last date stipulated for submission of application form for B.Ed. programme;
- iii) The candidates should compulsorily have completed an NCTE recognized teacher education programme like TCH/D.Ed./D.El.Ed., B.El.Ed., etc. through face-to-face mode;
- iv) The candidate should continue to work in a recognized institution at the time of admission. If selected, he/she must produce a Service Certificate to that effect from the Head of the Institution, where the candidate is working. The application of such candidates shall be submitted to the University for B.Ed. admission through proper channels.
- v) There shall be relaxation of 5% marks for SC/ST/Cat-1/PWD (Person With Disability) and other categories as per the rules of State Government, whichever is applicable.
- vi) Master's Degree without a bachelor's degree will not be accepted for the purpose of B.Ed. programme.

Applications, which do not satisfy the above eligibility criteria, and with no valid service certification will be rejected.

2.6 Validity of Degree for Admission

Bachelor's Degree means, **Bachelor's Degree of not less than 3- year duration of study.**

Master's Degree awarded without a first degree of 3- year duration is not recognized for the purpose of admission. However, this condition is not applicable for the five-year Integrated Master's degree acquired from a recognized University/Institutions.

Bachelor's Degrees acquired from an 'Off Campus' Centre of Private Universities outside the territorial jurisdiction of the concerned State will also not be recognized for purposes of admission to the Distance Education Programme, unless it has the specific approval of the University Grants Commission.

Bachelor's Degrees acquired from Central/State/Deemed to be Universities offered through Distance Mode of Learning will be accepted provided these have been obtained as per territorial jurisdiction of these Central/State/Deemed to be Universities prescribed by the University Grants Commission from time to time.

2.7 Seat Matrix

Allotment of seats to various categories will be as shown below.

CATG	PRTG	Total	KM	W	PWD	H.K.	NK	DES	TG	KMG	Others
			5%	30%	3%	8%	2%	1%	1%		
GM	50%	250	12	75	8	20	5	3	3	1	123
SC	15%	75	4	22	2	6	2	1	1	0	37
ST	3%	15	1	5	0	1	0	0	0	0	8
C-1	4%	20	1	6	1	2	0	0	0	0	10
2-A	15%	75	4	22	2	6	2	1	1	0	37
2-B	4%	20	1	6	1	2	0	0	0	0	10
3-A	4%	20	1	6	1	2	0	0	0	0	10
3-B	5%	25	1	8	1	2	0	0	0	0	13
Total	100%	500	25	150	16	41	9	5	5	1	248

(CATG-Category; PRTG-Percentage; KM-Kannada Medium, W-Women; PWD-Person with disability; NK-Non Karnataka; DES-Defence/Ex-Service Personnel; TG-Third Gender; KMR-Wards of Kashmiri Migrants.)

Note 1: As per the revised Government order No. PH Act, Article 62;29;2012-13 dated 16-2-2013 regarding reservation of seats for physically challenged group, the following norms shall be followed within the Reservation quota of 3% for challenged candidates.

This will be allotted as follows:

1% for Visually Impaired,

1% for Hearing Impaired, and

1% for Physically Handicapped candidates.

Physically Challenged Applicants shall attach a valid certificate with their latest photograph from a District Surgeon clearly mentioning the nature of defect and the percentage of disability. If more than one individual scores the same marks, then the person with greater percentage of disability will be given preference in the allotment of seats.

Note 2: Selection Under In service/ Ex-service Defence reservation category will be done as follows: Preference will be given to defence personnel/ spouse/ unmarried daughter of defence personnel in service. If such candidate is not available, preference will be given to Ex-servicemen/ spouse/ son/ unmarried daughter of ex-service defence personnel.

Note 3: Government of Karnataka Circular No.: ED 269 UNE 2014, dated 13.05.2014 - 8% of the available seats for the students of Hyderabad - Karnataka Region. Providing 8% reservation for candidates coming from six districts (Bidar, Gulbarga, Yadgir, Raichur, Koppal and Bellary) of Hyderabad-Karnataka, reservation has been provided. Candidates coming from these districts should submit a letter from the concerned authority stating that the candidate comes from Hyderabad-Karnataka region.

Note 4: Candidates who seek admission under categories other than SC/ST/Category-1, that is category 2A, 2B, 3A, 3B should compulsorily abide by the rules laid down by the Department of Social Welfare, Government of Karnataka about income limit pertaining to creamy layer (vide No.SWD, 225 BCA 2000, dated 30-3-2002). The candidates who do not fulfil the above condition as per this order will be considered as general merit candidates without assigning any reason.

Candidates claiming reservations under the above categories must produce valid original certificates at the time of admission.

Note 5: Government of Karnataka Letter No. ED 254 UKV 2010, dated 13.12.2013 - 1% of the available seats is reserved for the third Gender (as per Supreme Court Order dated 15th April 2014) Students

Note 6: UGC letter No. F 1-13/2010 (CPP-II), dated 23.03.2015 - One seat for wards of Kashmiri Migrants.

* Vacant seats in any category mentioned above will be shifted to G.M. category.

2. 8 Selection Criteria

A. Selection will be done as per the seat matrix for reservation on the basis of total marks obtained in the 'Common Entrance Test' conducted by the Mangalore University.

2.9 Common Entrance Test

1. There shall be one paper of 2 hours duration.
2. The syllabus of this Common Entrance Test will consist of the following two sections-
 - A. Language ability (English and Kannada)
 - B. Teaching Aptitude
3. This paper shall consist of 100 multiple choice objective items, each with four alternative answers.
4. Each correct answer will get 1 mark.
5. There is no negative marking.

Allotment of Marks

Title of the Paper	No. of Items	Max. Marks
a) Language Ability (English and Kannada)	25+25	50
b) Teaching Aptitude	50	50
Total	100	100

Duration: The Common Entrance Test will be conducted for a duration of 3 Hours.

Note: The Common Entrance Test (CET) will be held at Mangalore, Udupi, Madikeri, Mysore Bangalore, Dharwad, Davanagere, and Gulbarga.

The Centre Code Numbers

1. Mangalore : 01
2. Udupi : 02
3. Madikeri : 03
4. Mysore : 04
5. Bangalore : 05
6. Dharwad : 06
7. Davanagere : 07
8. Gulbarga : 08

The Common Entrance Test Centre should be selected carefully by the candidate. In case the candidate writes the name of any other Common Entrance Test Centre besides the centres mentioned above, the candidate will be allotted to the centre nearest to his/her place without consultation. The Common Entrance Test Centre once selected will not be changed under any circumstances. The candidate shall indicate the selection of the CET Centre in the application form enclosed in the Prospectus.

2.10 Selection Procedure

- All the applications registered will be scrutinized and incomplete applications will be rejected. Applications, which do not meet the eligibility criteria, will be rejected.

- Admission Tickets for appearing for Common Entrance Test will be issued/sent to candidates whose applications are found eligible.
- A merit list based on the total marks obtained by the candidates in the B.Ed. Common Entrance Test will be prepared.
- Candidates scoring identical marks in the Common Entrance Test will be placed in the merit list according to their date of birth.
- The Selection Committee will prepare a list of candidates strictly on the basis of merit as per the stipulations mentioned in the clauses of the intake and reservation policy. This list will be called the First Selection List. The decision of the Selection Committee is final. Candidates in the First Selection List will be called for Pre-admission Counselling and Induction Programme to be organized at the Mangalagangothri Campus, Mangalore University at Mangalore. All selected candidates must report on the First day of the Pre-admission Counselling, failing which their seats will be forfeited. The Selection Committee will take steps to fill the vacant seats, if any, by preparing a subsequent merit list strictly according to the reservation policy.

Note: If the required numbers of candidates are not available under any of the reservation category, available vacant seats will be transferred to the G.M. category.

● **During Pre-admission Counselling**

- A. Original documents will be verified (Non-submission of required original documents for verification will result in cancellation of seat).
- B. Allotment of Study Centre will be made strictly according to this Merit List and according to the rules of reservation.
- C. Candidates who accept the Study Centre will be instructed to pay the prescribed Fees immediately using the Challan provided. Those who fail to do so will lose their seats. Students are instructed to keep the student copy of the Challan with them for obtaining the study material and for future reference.
- D. On production of Challan for having paid the fee, the candidate will be considered to have been admitted and a letter of confirmation (Letter of Offer) mentioning the name of the Study Centre to which he/ she is allotted will be given to the student (The University will forfeit the fee of the candidate if he/she does not report at the Study Centre on the stipulated date informed during the Pre-admission Counselling).
- E. Study Centres for the present batch will be announced at the time of Pre-admission Counselling. Study Centre once allotted cannot be changed in the middle of the Programme.

2.11 Fee Structure (Rs.)

Class	Tuition Fee	Registration Fee	Enrolment Fee	Distance Education Development Fund	Library Fee	Total fee
I Year B.Ed.	16,400/-	1,000/-	600/-	500/-	500/-	Rs.19,000/-
II Year B.Ed.	17,000/-	-	-	-		Rs. 17,000/-

Note: Eligibility Fee shall be paid only by those candidates who have passed the qualifying examination from Universities, besides Mangalore University. Fee once paid will not be refunded.

I. Examination Fees (To be remitted at the time of examinations)

B.Ed. (ODL) Course - I year Rs.1100.00 for all subjects
II year Rs 1100.00 for all subjects
Rs. 300.00 per subject

Other fees / Penalty

1 Postal fees for students residing outside India - Rs.1,000/- per year
2 Fees for Transfer Certificate - Rs.300.00
3 Penalty for enrolment after a gap of year/years - Rs.500.00 per year

- Note:** i) During the first year, the candidate shall pay the above Programme fee at the time of pre admission counselling. For subsequent years, Programme fee is to be paid before the end of July/August.
- ii) For Eligibility Certificate, Degree Certificate, Marks Card, Consolidated Marks Card, Duplicate Marks Card, Examination Application Form and Revaluation, etc., fees prescribed for other regular courses by the University shall apply.
- iii) In addition to the above examination fees, marks card and application fee as Applicable shall also be paid.
- iv) The rules and conditions of the University will apply for penalties under Item No.3 & 4 of Category II- Other fees/penalty.

2.12 General Information

- i) Interested candidates are requested to fill-in the prescribed Application Form after going through the prospectus.
- ii) Candidates are requested to remit the prescribed fees to the Funds of Mangalore University from any one of the following banks through Challans only.

D.K. District

Mangalagangothri	:	1. State Bank of India 2. Vijaya Bank
Mangalore	:	1. State Bank of India, Main Branch 2. State Bank of India, Janatha Bazar Building 3. Canara Bank, Balmatta 4. Syndicate Bank, Hampankatta 5. Corporation Bank, Kodialbail
Bellare	:	Vijaya Bank, Bellare
Belthangady	:	State Bank of India, Shree Kshethra Complex, Belthangady
Sullia	:	State Bank of India, Sullia

Udupi District

Udupi	:	Syndicate Bank, Kunjibettu
Brahmavara	:	Syndicate Bank, Brahmavara
Kundapura	:	Syndicate Bank, Voderhobli
Karkala	:	Syndicate Bank, Karkala

Kodagu District

Madikeri	:	Canara Bank, Madikeri
Somavarpet	:	Vijaya Bank, Somavarpet

Note:

- i) Candidates are required to preserve triplicate copies of the Challan. They may be called upon to submit a Xerox copy of the same, if required. However, candidates residing outside Dakshina Kannada, Udupi, and Kodagu districts may remit the fees through D.D. of any Nationalised bank drawn in favour of The Finance Officer, Mangalore University payable at Mangalagangothri. All fees must be remitted in one instalment using a single bank challan/ D.D. Quadruplicate of the challan / Demand Draft should be submitted along with duly filled-in application form.
- ii) Admission made to B.Ed. Programme is provisional until it is finally approved by the University.

3. Programme Structure

3.1 Duration of the Programme

The duration of the programme shall be of two academic years. However, students are permitted to complete the programme within a maximum period of four years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer / winter / staged) are available to the learners for guided / supervised instruction and face-to-face contact sessions. The programme can also be sandwiched between two summer vacations for face-to-face interaction (besides learner's self-study at their choice and pace). Every candidate

has to attend Contact Programmes compulsorily within two years of admission. Only then the candidate becomes eligible to appear for practical and theory examinations.

3.2 Medium of Instruction

The B.Ed. Degree Programme is offered by the University through the medium of both Kannada and English languages. Candidates will have to give their option for the medium of instruction. Similarly, candidates can submit assignments and attempt the term-end examinations in the medium of their choice. Audio-Video Programmes, Contact Programmes, and Practice Teaching will be provided through their medium of preference as far as possible.

3.3 Credit System

The University follows the 'Credit System' for its B.Ed. Programme. Each credit is of 30 hours of study comprising of all learning activities. Completion of B.Ed. programme requires successfully clearing 60 credits for a total of 1500 marks. Under the open distance system, a paper is called as "Course" and a course as "Programme".

3.4 Course Outline

The programme comprises of three broad curricular areas - Perspectives in Education, Curriculum and Pedagogic Studies, and Engagement with the field. The courses under each of these three areas are as follows:

1. Perspectives in Education: This includes the following six courses -

Course 1: Childhood and Growing up

Course 2: Contemporary India and Education

Course 3: Learning and Teaching

Course 6: Gender, School, and Society

Course 9: Knowledge and Curriculum

Course 11: Inclusive Education

2. Curriculum and Pedagogic Studies: This includes the following five courses -

Course 4: Language across the Curriculum

Course 5: Understanding Disciplines and School Subjects

Course 7 & 8: Pedagogy of School Subjects

Course 10: Assessment for Learning

Course 12: Optional Courses

3. Engagement with the Field- The Self, the Child, Community and School

This curricular area will have three components, tasks, and assignments that will run through all the courses and School Internship.

Courses on Enhancing Professional Competencies (E.P.C)

Course E.P.C.1: Reading and Reflecting on Texts (1/2)

Course E.P.C.2: Drama and Art in Education(1/2)

Course E.P.C.3: Critical Understanding of ICT (1/2)

Course E.P.C.4: Understanding the Self (1/2)

Year- wise Course Details of B.Ed. (ODL) Programme

1st Year B.Ed.

Course Code	Course Title	Credits
Course - 1	Childhood and Growing Up	4
Course - 2	Contemporary India and Education	4
Course - 3	Learning and Teaching	4
Course - 4	Language Across the Curriculum	2
Course - 5	Understanding Disciplines and School subjects	2
Course - 6	Gender, School and Society	2
Course - 9	Knowledge and Curriculum	4
Course - 11	Inclusive Education	2
E.P.C. - 1	Reading and Reflecting on Text	2
E.P.C. - 3	Critical Understanding of ICT	2
	Total no. of Credits	28

2nd Year B.Ed.

Course Code	Course Title	Credits
Course -7	Pedagogy of School Subject –I	4
Course -8	Pedagogy of School Subject –II	4
Course - 10	Assessment for Learning	4
E.P.C. - 2	Drama and Art in Education	2
E.P.C. - 4	Understanding the Self	2
Course-12 Optional (Students have to choose any one of the Optional)	a) Guidance & Counselling b)) Environmental Education	2
Internship -I	Practicum-I	5
Internship -II	Practicum-II	5
	Practical Exam –I	2
	Practical Exam –II	2
Total Credits for 2nd Year		32
Grand Total of Credits for Two Years		60

3.5 Study Material

The study material provided by the University is the primary source of information and knowledge.

3.6 Contact Programme

The Contact Programme is compulsory and shall consist of THREE Intensive Contact Programmes of a total of 20 weeks duration and 144 hours of academic counselling. **A student shall be required to put in a minimum attendance of 80% of the total duration of the Contact Programme (20 Weeks).**

PROGRAMME SCHEDULE

Contact Programme – I	8 weeks	April/May	Study Centre Based
Academic Counselling – during weekends - I	72 hours (12 days)	July /August/ September	Study Centre Based
Contact Programme - II Workshops, Seminars, Lesson Plan Writing, Preparation for Practice Teaching, Micro Teaching, Simulated Teaching	4 weeks	October	Study Centre Based
1st Year Examinations	-	November	
Teaching Practice - I	4 weeks (12 days)	December/January	School based
Academic Counselling – during weekends - II	72 hours	December to February	Study Centre Based
Contact Programme - III	8 weeks	April/May	Study Centre Based
Teaching Practice - II	8 weeks	June/July	School Based
Practical Examinations		August/September	
2nd Year Examinations		October/November	

Note: Before the students attend the Contact Programme, they are advised to go through the study materials and note down important points to be discussed. Academic counselling will be held at the Study Centres during weekends as per the schedule. The students may contact their study centres for detailed schedules.

No Re-enrolment

Candidates who fail to attend the First Contact Programme within three weeks from the date of commencement shall lose their seat. There is no provision for re-enrolment for the subsequent year. Fees remitted by such candidates will not be refunded.

3.7 School- based activities

Activities based on school tasks have to be done in ones own or nearby Secondary School under the supervision of the Head of the Institution/ Senior Teacher. During the school-based activities, the students are required to complete the Practice Teaching and related assignments in each of the school subjects. During the last Contact Programme, students are required to submit all school-based assignments to their respective study centres.

Practicum-I: School Internship: The students are supposed to select an experienced teacher as mentor on request, in the practicing school and seek all the guidance needed. Regardless, the faculty at the centre are available on all working days for any personal, academic, and technical guidance of students and they may also visit the schools during the time of internship to guide and give feedback. Since the students are already working in schools, all that is expected is that they need to be focused on the aspects to be observed and gain the needed knowledge and experience. In light of this, during the first year, the following activities have to be undertaken by the students –

- i) **Observation of Lessons :** Observation of five lessons of senior teachers based on the focus criteria given by the centre and to write a report of each lesson.
- ii) **Teaching Practice:** During the second year, the students have to be involved for 3 months in school activities, where they work under the supervision of a senior teacher/ academic counsellor. Each lesson will be guided, supervised, assessed, and feedback will be provided. The students have to give 16 focused lessons in each of the pedagogy subject (7a and 7b) and take guidance at all three stages of the teaching-learning process, i.e., Pre- teaching, teaching, and post- teaching. The mentor teacher will assess each of the lessons on an evaluation schedule provided by the centre and the learner will be provided constructive feedback on his/ her performance (strengths and weakness) by the mentor/supervisors/teacher educators. The student has to submit the evaluation schedule duly signed by the mentor to the centre after the internship programme. The student is expected to be functional in other activities of the school during the internship and the same will also be assessed by the mentor teacher.
- iii) **Practicum-II:** Other activities under practicum will be practical assignments, projects, surveys, etc., as provided with each of the course papers. Each such practical / field activity carries 20 marks and will be evaluated internally.

3.8 Activities at Study Centres

i) Instructional System

The B.Ed. programme delivery system includes the multi-media approach, i.e., self-learning print material, audio-video components, assignments, counselling sessions, and practical work in schools and workshops.

ii) Counselling Sessions

Generally, counselling sessions will be held at the Study Centres during weekends (Saturdays and Sundays) and long holidays. Within the general schedule of the programme, the coordinators at the study centres will decide on the conduct of these sessions. The coordinators will also provide the counselling schedule, which will include clarifications required in the print material and audio-video programmes through active interaction with students.

iii) **E.P.C. Courses:** Performance in E.P.C. Courses will be mainly assessed on the basis of students' participation in seminar presentation, projects, and workshops organized by Study Centres/ Centre for Distance Education.

The instructions and guidance for practical activities under each course will be intimated to the students during the course period.

3.9 Print Material

Print materials are self-learning materials for both theory and practical components of the programme. It is supplied to the students in the form of units/blocks. The University sends these study materials by registered post, and if a student does not receive the same for any reason whatsoever, the University will not be held responsible. Submission of assignments is mandatory for issue of hall ticket.

4. EXAMINATION

4.1 Scheme of Examination

1st Year B.Ed.

Course Code	Course Title	Internal Assessment Marks	External/ Theory	Total Marks Marks	Credits
Course - 1	Childhood and Growing Up	20	80	100	4
Course - 2	Contemporary India and Education	20	80	100	4
Course - 3	Learning and Teaching	20	80	100	4
Course - 4	Language Across the Curriculum	10	40	50	2
Course - 5	Understanding Disciplines and School Subjects	10	40	50	2
Course - 6	Gender, School and Society	10	40	50	2
Course - 9	Knowledge and Curriculum	20	80	100	4
Course - 11	Inclusive Education	10	40	50	2
E.P.C. - 1	Reading and Reflecting on Text	50	-	50	2
E.P.C. - 3	Critical Understanding of ICT	50	-	50	2
Total for 1st Year		220	480	700	28

2nd Year B.Ed.

Course Code	Course Title	Internal Assessment Marks	External/ Theory	Total Marks Marks	Credits
Course-7	Pedagogy of School Subject-I	20	80	100	4
Course - 8	Pedagogy of School Subject-II	20	80	100	4
Course - 10	Assessment for Learning	20	80	100	4
E.P.C. - 2	Drama and Art in Education	50	-	50	2
E.P.C. - 4	Understanding the Self	50	-	50	2
Course - 12 Optional (Student has to choose any one of the Optional)	a) Guidance & Counselling b) Environmental Education	10	40	50	2
Internship -I	Practicum-I	125		125	5
Internship -II	Practicum-II	125		125	5
Practical Exam –I				50	2
Practical Exam –II				50	2
Total for 2nd Year		420	380	800	32
Total for 1st Year		220	480	700	28
Grand Total				1500	60

Classification of successful candidates

Class will be declared at the end of the second year with the completion of the term-end examination on the basis of aggregate marks of the Internal and University Examinations put together.

First Class with Distinction	70% and above
First Class	60% and above, but less than 70%
Second Class	50% and above, but less than 60%
Third Class	40% and above, but less than 50%

Grade for B.Ed. Programme

Letter Grade	Qualitative Level Grade	Point	Percent (%)
A	Outstanding	5	80% & Above
B	Very Good	4	60-79.9%
C	Good	3	50-59.9%
D	Satisfactory	2	35-49.9%
E	Not Satisfactory	1	Below 35%

Revaluation of Answer Scripts and Photocopy

There is provision for revaluation and re-totalling of B.Ed. answer scripts. The photocopy of the answer scripts can be obtained by paying the prescribed fee. The candidates should apply for re-totalling or revaluation to the Registrar (Evaluation) within 14 days after the announcement of results on the University website.

4.2 Examination Centres

The University will conduct B.Ed. Degree Examinations at notified examination centres. The details of the schedule of examinations and the Centres of Examination will be intimated to the students individually.

4.3 Other Information

1. To be eligible to appear for the Term-end Examination in B.Ed. Programme, the students are required to fulfil the following conditions:
 - They should have paid the programme/tuition fee for the programme.
 - They should have opted and pursued the prescribed programme.
 - They should have submitted the examination registration form in time.
 - They should have completed all the required assignments and other practical.
 - Their registration for the programme should be valid.

2. The examination schedule indicating the date and time of examination for the B.Ed. Programme is sent to all the Study Centres in advance as well as to all students individually.
3. The last date for submission of Examination Fee and Examination Form will be intimated by the Registrar (Evaluation) to the candidates individually.
4. In case the students fail to receive the intimation letter about the details of the examination schedule 15 days before the commencement of the examination, they should get in touch with the study centre/headquarters indicating their Roll No., Name, Address, and the programme.
5. The students shall appear for the examination only at the examination centre allocated to them and not at any other centre.
6. Examination Centre once opted shall not be changed.
7. The examination result will be compiled examination centre-wise and all the concerned Study Centres/Examination Centres will get a copy of the result.
8. The University Examination for B.Ed. Degree Programme will be held once in a year.
9. Examination application forms will be sent to the candidates individually along with the Examination Time Table and Challan.
10. Repeaters will have to obtain the examination application form from the Registrar (Evaluation), Mangalore University, Mangalore.
11. Students should obtain the admission ticket for the examination from the Chief Superintendent of the Examination Centre two days prior to the commencement of the examination. **Admission ticket will not be sent by post to the candidates.**
12. Students can answer the examination in Kannada, even if they have opted for English medium or vice-versa.
13. The University will dispatch the Marks Card to the address of the student.
14. Candidates who fail to complete the minimum required number of course / s prescribed for the programme within the allotted period cease to be on the rolls of the University for the programme.

5. Conditions governing the programme

- 1 The candidate shall abide by the Rules & Regulations in force and those to be issued by the Mangalore University from time to time.
- 2 False declaration of Age, Qualification, etc. by the candidate will disqualify his/her admission to the course.
- 3 This prospectus provides all the necessary information to the candidates. Hence, the candidates are advised to keep the prospectus until the completion of the programme. Unnecessary correspondence about the details already available in this prospectus shall be avoided.
- 4 Provisional Pass Certificate will be issued by the Registrar (Evaluation), Mangalore University on request and on payment of prescribed fee, after the declaration of results by the University.
- 5 After the admission is approved by the University, Identity card will be issued. If the Original Identity card is lost, duplicate card can be obtained from the office on payment of Rs.150/- through Bank Challan/D.D.
- 6 The students shall renew their Identity cards every year immediately after payment of annual course fee.
- 7 Change of address should be intimated to the Centre for Distance Education. However, it may be noted that change of address in the middle of the academic year will cause unavoidable delay.
- 8 Study materials, circulars, letters, examination notifications, and such other correspondence will be sent by ordinary post only. Hence, there may be chances of loss of these things in postal transit. Therefore, the students shall keep constant touch with this Centre for Distance Education, particularly with regard to the dispatch of letters pertaining to payment of course fee, topics for assignments, payment of examination fee, etc. within the deadline.
- 9 Students may collect the study materials from the Centre for Distance Education.

Annexure – I
COMMON ENTRANCE TEST – SAMPLE ITEMS
ಸಾಮಾನ್ಯ ಪ್ರವೇಶ ಪರೀಕ್ಷೆ – ಮಾದರಿ ಪರೀಕ್ಷಾಂಶಗಳು

Instructions : Below are given questions followed by four answers. Write the letter indicated for the most appropriate answer in the space provided.

Teaching Aptitude

1. What is important to develop mental abilities of students?
- Dictate answer to all the questions and make them learn
 - Make them learn the content by heart
 - Ask higher order questions and motivate them to answer
 - Give freedom to learn as they want.

Ans: c

2. What strategy helps to motivate students to decide to learn the lesson in the classroom?
- Allow them to do what they want for the first five minutes of the class.
 - Start the lesson in such a way that they feel like listening to the teacher.
 - Show them a short movie.
 - Allow them to discuss a topic of their choice.

Ans: b

3. In which situation would you use a learning aid ?
- Students do not show interest in the lesson.
 - You have decided to make your lesson interesting.
 - It helps to clarify the concept in hand.
 - Students get distracted in the class.

Ans: c

4. The home work be planned in such a way that it
- Helps to continue to think about the topic taught.
 - Helps to improve hand writing of students.
 - Keeps the students engaged.
 - Allows students to discuss the lesson with classmates.

Ans: a

5. Which is the most important characteristic of teachers to ensure learning of students.
- They should prepare in advance for the class.
 - They should obey the rules of the school.
 - They should take their classes regularly.
 - They should come to the school on time.

Ans: c

6. Identify the correct sequence of activities in the following -
- a. Presentation of learning goals, Assigning follow up work ,development of learning points, Formulation of instructional objectives.
 - b. Assigning follow up work, development of learning points, Formulation of instructional objectives, Presentation of learning goals.
 - c. Formulation of instructional objectives, Presentation of learning goals, Assigning follow up work, development of learning points.
 - d. Formulation of instructional objectives, Presentation of learning goals, development of learning points, Assigning follow up work.

Ans: d

7. What is the focus of NUEPA ?
- a. Educational planning and administration
 - b. Educational supervision and policy making
 - c. Educational policy making and management
 - d. Educational management and planning

Ans: a

8. What would you do when students get distracted in the class?
- a. Give their names to the head of the institution
 - b. Assign focused activities in groups
 - c. Give minor punishments
 - d. Tell them that you would leave the class and go.

Ans: b

9. Which behaviour is most important among students?
- a. Independent thinking
 - b. Respecting the teachers
 - c. Doing the homework without fail
 - d. Coming to the school on time.

Ans: a

10. The appropriate action to be taken if the students misbehave in the school?
- a. Give Transfer Certificate for them and send out of the school
 - b. Find out the reason for their misbehaviour
 - c. Isolate them from rest of the students
 - d. Retain them in the same class for one more year.

Ans: b

Kannada Language Ability Test

೧. ಭಾರ್ಗವ, ಬಿಂಬ, ಬಸವ, ಬೇಗುದಿ-ಈ ಪದಗಳು ನಿಘಂಟಿನಲ್ಲಿ ಕಾಣುವ ಕ್ರಮ ಯಾವುದು?

- ಅ) ಬಸವ, ಬಂಗಾರ, ಭಾರ್ಗವ, ಬೇಗುದಿ,
- ಆ) ಬಂಗಾರ, ಬಸವ, ಬೇಗುದಿ, ಭಾರ್ಗವ
- ಇ) ಭಾರ್ಗವ, ಬಂಗಾರ, ಬಸವ, ಬೇಗುದಿ,
- ಈ) ಬಸವ, ಬೇಗುದಿ, ಬಂಗಾರ, ಭಾರ್ಗವ

ಉತ್ತರ : ಆ

೨. ಭಕ್ತನಿಗೆ ದೇವರನ್ನು ಕುರಿತದ್ದು ಭಕ್ತಿಯಾದರೆ ತಾಯಿಗೆ ಮಗುವನ್ನು ಕುರಿತದ್ದು ಏನು?

- ಅ) ಪ್ರೀತಿ
- ಆ) ವಾತ್ಸಲ್ಯ
- ಇ) ಮೋಹ
- ಈ) ಮಮತೆ

ಉತ್ತರ : ಆ

೩. ವಿಹಾರ, ವಿಶೇಷ, ವಿಧವೆ, ವಿಜ್ಞಾನ-ಇವುಗಳಲ್ಲಿ ಗುಂಪಿಗೆ ಸೇರದ ಪದ ಯಾವುದು?

- ಅ) ವಿಹಾರ
- ಆ) ವಿಶೇಷ
- ಇ) ವಿಧವೆ
- ಈ) ವಿಜ್ಞಾನ

ಉತ್ತರ : ಇ

೪. ಇವುಗಳಲ್ಲಿ ವಿರೋಧಪದಗಳ ಜೋಡಿ ಯಾವುದು?

- ಅ) ನಿಲ್ಲು-ಓಡು
- ಆ) ಸುಳ್ಳು-ಸಚಿ
- ಇ) ಶಾಂತಿ-ಕೋಪ
- ಈ) ದುಃಖ-ನಗು

ಉತ್ತರ : ಆ

೫. ಅಸಂಗತವಲ್ಲದ ವಾಕ್ಯವನ್ನು ಗುರುತಿಸಿ

- ಅ) ನನ್ನ ದೊಡ್ಡಪ್ಪ ನನ್ನ ತಂದೆಯವರಿಗಿಂತ ಹಿರಿಯರಾದುದರಿಂದ ಅವರೇ ನಮ್ಮ ಕುಟುಂಬದ ಮುಖ್ಯಸ್ಥರು.
- ಆ) ಬೊಕ್ಕ ತಲೆಯ ನಮ್ಮ ಬೋರಪ್ಪ ಕೂದಲು ಬಾಚಿದ್ದೇ ಬಾಚಿದ್ದು.
- ಇ) ಕ್ರೂರ ರಾಕ್ಷಸನ ಅಂತಃಕರಣವನ್ನು ಎಲ್ಲರೂ ಕೊಂಡಾಡಿದರು.
- ಈ) ಎಲೆಗಳಿಂದ ತುಂಬಿದ ಬೇವಿನ ಮರದ ಕಡೆಯಿಂದ ತಂಪಾದ ಗಾಳಿ ಬೀಸುತ್ತಿತ್ತು.

ಉತ್ತರ : ಈ

English Language Ability Test

1. Identify the correct form of sentence.
- Rohit's hobbies include jogging, swimming, and to climb mountains
 - Rohit's hobbies include jogging, swimming, and climb mountains
 - Rohit's hobbies include jogging, swimming, and to climbing mountains
 - Rohit's hobbies include jogging, swimming, and climbing mountains

Ans :

2. Identify the part of the given sentence having an error -
- The Coach felt that
 - The stronger team had to face
 - Defeat because the players
 - Did not play whole hearted.

Ans :

3. Choose the option closest in meaning to the word 'Ancestor'
- old
 - forefather
 - past
 - dead

Ans :

4. Choose the option opposite in meaning to the word 'exterior'
- internal
 - inferior
 - superior
 - interior

Ans :

5. The following sentences (A-D) can be put together to form a well-connected passage but are not in the correct order. Choose the option that gives the best order of the sentences.
- His father walked into the large bedroom to the right of the kitchen.
 - Johnson went into the little room on the left.
 - They stood in silence for a full five minutes.
 - Each of them wished to embrace the other, to cry, to scream with excess of sorrow.

- a. DACB b. DA BC c. BACD d. CBDA

Ans :

