

MANGALORE UNIVERSITY

(Accredited by NAAC with 'A' Grade)

No. MU/EXB/CR.9/2019-20/E.5

Office of the
Registrar (Evaluation)
Mangalagangothri-574 199.
Date: 28.01.2021

Sir/Madam,

Sub: Credit Based V Semester (Freshers and Repeaters) of B.A./ B.Sc./ B.Com./B.S.W./ B.Sc.(F.N.D.)/B.Sc. Animation and Visual Effects/B.Sc.(Food Technology) degree examinations of March 2021-Conduct of Practical/Viva examinations-reg.

With reference to the above, I am directed to state that you are appointed as the Co-ordinator in the subject..... for conducting Practical / Viva Examinations for the examination of March 2021.

In this connection, I am to request you to communicate with the various Principals and obtain the time-table and the names of the staff members on the rolls of the college, qualified for appointment as examiners for practical examination in the subject. Kindly approve the same after necessary scrutiny and communicate the same to the respective Principal.

You are also requested to appoint only qualified examiners found as per the 2019 approved gradation list for conducting the practical examination at various centres.

Instructions for appointing Examiners :

1. The Practical Examinations may be arranged at any time during 15.02.2021 to 01.03.2021 and a compliance report be sent to the University soon after the completion of the examination.
2. There shall be two examiners for the practical examinations, one Internal and one External. The External Examiner shall be preferably from a college of the same town or a nearby place. If no qualified internal examiner is available, two external examiners may be appointed. Practical Examination should not be conducted with only two internal examiners.
3. Even though there is a provision in the regulation to conduct the practical examinations in two different ways, (80 marks 1 practical or 40 marks 2 practicals) to avoid confusion in computerization all the practical co-ordinators are strictly instructed to adopt 1 practical examination of 80 marks.
4. The examiners for practicals have to be selected only from the Gradation list which is being supplied to you. Under no circumstances, examiners other than those in the Gradation List are to be appointed.
5. After obtaining the provisional time table which would also give an idea of the total number of batches in various centres, the work may be assigned to the examiners in such a manner that the examiners get more or less equal remuneration (not applicable to UGC Scale holders). To facilitate this equitable distribution, the time-table has to be got from the colleges, positively by 12.02.2021.

Instructions to the Examiners and Chief Superintendent :

- a) 1. The Practical marks shall be entered online confidentially on the same day by both the examiners. After entering the marks the computer print out must be duly signed by both the internal and external examiners and put in the sealed cover and handed over to the Chief Superintendent.

2.The marks are to be entered both in figures and words. Whenever the marks are in single digit zero should precede the number to avoid any interpolation. The answer scripts of practical examination may also be handed over to the Chief Superintendent, and the answer scripts should be sent to the Registrar (Evaluation).

3. For the registered examiners the mobile number and unique I.D. registered during previous examination will be considered for present examination also. If not registered, the practical co-ordinator should inform the concerned examiners to register their Mobile Nos well in advance and get the user I.D. and password. On the day of Practical examination the user name and password (OTP) will be sent to the registered mobile number's of the examiners.

- b) The award of marks to the practical class record should not be recorded on the practical class record books of the candidates. The register making the entries of the class record marks duly signed by both the examiners is to be maintained in the respective colleges. The record marks are not to be divulged to the candidates. The examiners may also be instructed to be more objective in the valuation of records.
- c) As per Regulations No. 10(ii), candidates shall not be admitted to the practical examination unless he/she produces the practical class record book duly certified by Head of the Department in the subject concerned at his/her first appearance. It has come to the notice of the Registrar (Evaluation) that some examiners have permitted the candidates to take practical examination without practical class record. The concerned examiners will be held responsible for the violation of this provision.
- d) However, for the subsequent appearance, the submission of practical class record need not be insisted upon. But the Examiner concerned shall make a note in the mark list that the candidates marks are held in the University.
- e) The claim for T.A./D.A. in connection with the practical examination may be sent directly to the Registrar (Evaluation), Mangalore University, Mangalagangothri-574 199, D.K. along with the Attendance Certificate of Chief Superintendent of the College.
- f) The work done statement in respect of Practical Examinations held in various centres are to be prepared by the Chief Superintendent and they should send the same to the concerned Chairman/Co-ordinator for his counter signature and for onward transmission to the Registrar (Evaluation). However, one copy of the same may be sent in advance to the Registrar (Evaluation).
- g) The details of the Practical Examination, remuneration claim by the Examiner must include the date, the time, the number of candidates assigned, the number of candidates examined and the remuneration claimed for each batch. The remuneration bill of all practical examinations have to be sent directly to the Registrar (Evaluation) by the concerned examiner.
7. A contingent expenditure of 1.25 paise per candidate actually taking the practical examination subject to the minimum of Rs. 150.00 and maximum of Rs. 500.00 is payable to the Co-ordinator / Chairman towards obtaining the assistance of Clerk/ Attender/ Peon and also for purchasing of stationery and other requirements, in connection with the arrangement of practical examination. This claim has to be made based on the number of candidates appeared, for the practical examination.
8. Contingent amount for Co-ordinating the Practical.
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| <p>To be claimed by the Co-Ordinator/ Chairman to meet the expenses on clerical and menial staff purchase of stationery etc. (Postage will be reimbursed separately on production of postal receipts etc.)</p> | <p>1) Telephone charges - a maximum of Rs. 750.00 for boards of Computer Science and for other boards Rs.500.00 subject to production of self certified statement of calls made.</p> <p>2) Rs. 1.25 per candidate.</p> <p>3) Min. Rs. 150.00 Max. Rs. 500.00</p> |
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CO-ORDINATORS FOR PRACTICAL EXAMINATIONS OF MARCH 2021

<i>Sl.No.</i>	<i>Subject</i>		<i>Name and Address</i>
1.	Physics	...	Sri. Narasimha Bhat N. Assistant Professor Vivekananda College Puttur -574203 Ph.No: 9448931550
2.	a) Electronics	...	Kum. Suprabha A. Sel. Grade Lecturer Vivekanada College, Puttur - 574203. Ph.No: 9449367474
3.	Chemistry	...	Dr. P. S. Krishna Kumar Associate Professor St. Philomena College, Puttur- 574 202. Ph.No: 9611820024
4.	Botany	...	Dr. Vijayalakshmi C. Bhat Assistant Professor Poornaprajna College Udupi- 576 101 Ph.No: 9481144853
5.	Zoology	...	Ms. Chandrakala S. Associate Professor Alva's College, Vidyagiri Moodabidri 574 227 Ph.No: 9448786100
6.	Statistics	...	Sri. Kiran Hande Associate Professor Bhandarkar's College Kundapura- 576 201 Ph.No: 9880954650
7.	Geography	...	Dr. D.P. Angadi Associate Professor Co-ordinator M.Sc. Geography Programmer Dept. of Marine Geology Mangalore University. Ph. No: 9448889201.
8.	Psychology	...	Smt. Vani Ballal Assistant Professor Dr. G. Shankar Govt. Women's First Grade College, Ajjarakadu, Udupi Ph.No: 9945739329.
9.	Bio-technology	...	Dr. Siddaraju M.N., Dept. of Botany, University College, Hampankatta, Mangalore. Ph.No: 9008761986.
10.	Home Science	...	Smt. Gayathree K. Lecturer Besant Women's College Mangalore - 575003. Ph.No: 9844309762
11.	Bio-Chemistry	...	Dr. Rama Bhat Alva's College, Vidyagiri Moodabidri - 574 227. Ph.No: 9480228391.
12.	Microbiology	...	Dr. Geethanjali Assistant Professor Department of Microbiology F.M.K.M.C. College, Madikeri. Ph.No:

13.	Tax Procedure (Vocational) (including Project Evaluation & its Viva)	...	Ms. Mamtha Department of Commerce M.G.M. College Udupi – 576102 Ph.No: 9964504506
14.	a) Secretarial Practice b) O.M. & S.P. (Vocational) (including Project Evaluation & its Viva)	...	Mrs. Shaila Kamath Lecturer Besant Women's College Mangalore - 575003. Ph.No: 9844678768.
15.	a) Computer Science b) Computer Application (Vocational) (including Project Evaluation & its Viva) c) Data Processing	...	Ms. Rashmi Lecturer Vijaya College, Mulki. 574154. Ph.No: 9980517620.
16.	Bharathanatyam, Western Music, Carnataka Music	...	Dr. Arathy H. Shetty Principal Sarsa College of Arts & Science Dr. M.V. Shetty College Campus Vidyanagar, Kulur Mangalore – 575013. Ph.No: 9342135062
17.	B.Sc. (F.N.D.)	...	Smt. Gayathree K. Lecturer Besant Women's College Mangalore - 575003. Ph.No: 9844309762
18.	Physical Education	...	Sri. RathnakaraPuthi Alva's College, Vidyagiri Moddabidri – 574227 Ph.No: 9964789165
19.	B.Sc. (Animation & Visual Effects)	...	Mr. Divakar T Department of Animation Nidhi Institute of Creative Arts & MGT., 3 rd Floor, Sanu Palace M.G. Road, P.V.S. Circle, Mangalore-575003 Ph.No: 9945220087
20	Bachelor of Visual Art	...	Sri. Sharath Kumar Shetty K. Lecturer, Department of Visual Arts Alva's College, Vidyagiri Moodabidri – 574227 Ph.No: 9449279483
21.	B.Sc.(Food Technology)	...	Dr. ArchanaPrabhat Alva's College, Vidyagiri Moodabidri – 574227. Ph No: 9986665759
22.	Mathematics	...	Sri. Vamana Kamath Department of Mathematics Govindadasa College Surathkal – 575014. Ph.No: 9449820700.

Co-Ordinator for Viva-Voce Examinations.

1.	B.S.W.	...	Mrs. Sridevi K. Assistant Professor S.R.S.M.N. Govt. First Grade College Barkur. Ph. No: 9986041201.
2.	Business Management	...	Ms. Deepa Rao Department of Business Management Crossland College Brahmavara, Udupi Dist. - 576213. Ph.No: 9900581602.

The relevant instructions given above may kindly be brought to the notice of the examiners appointed for practical examinations.

For the attention of the Principals of Arts, Science and Commerce College with a list of Co-ordinators and with the following instructions:

- Principals are requested to send the provisional time-table and names of staff members working at present in the concerned subject whose names are included in the Gradation list of examiners to the respective co-ordinators under copy to this office so as to reach them on or before 12.02.2021.
- Further, the Principals are also requested to circulate the relevant instructions given above to the examiners at the time of the Practical Examination at their centre.
- Practical Examinations may be arranged during 15.02.2021 to 01.03.2021.

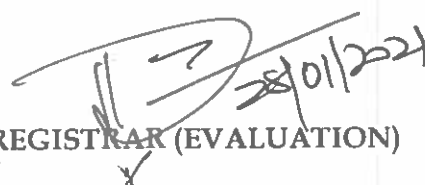
**LIST OF COLLEGES WHERE SUBJECTS WITH PRACTICALS ARE TAUGHT AS
OPTIONAL SUBJECTS IN MANGALORE UNIVERSITY**

1.	University College, Mangalore.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Geography, Statistics, Computer Science, Micro-Biology, Computer Applications.
2.	St.Agnes College, Mangalore.	...	Electronics, Physics, Chemistry, Mathematics, Botany, Zoology, Psychology, Data Processing, Statistics, Computer Science, Micro-Biology, Computer Applications, O.M. & S.P. (Vocational), Secretarial Practice, Bio-Technology.
3.	Canara College, Mangalore.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Sc., Electronics, Computer Applications.
4.	Govinda Dasa College, Surathkal	...	Physics, Chemistry, Mathematics, Statistics, Computer Science, Computer Applications.
5.	S.V.S.College Bantwal.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science, Computer Applications
6.	St. Aloysius College, Mangalore	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science, Electronics, Physical Education, Microbiology, Statistics, Data Processing, Communicative English (Vocational), Bio-Chemistry (B.Sc.), Bio-Technology, Statistics (B.A.), Psychology, B.S.W. , Computer Application.
7.	VijayaCollege, Mulki.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science, Electronics, Computer Applications.
8.	M.G.M.College, Udupi	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science, Statistics, Home Science, Tax Procedure.
9.	Poornaprajna College, Udupi.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Statistics, Computer Science, Computer Applications.
10.	Bhandarkar's College Kundapur.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Statistics, Computer Science, Psychology, Microbiology, Bio-Chemistry, Biotechnology.
11.	Sri Bhuvanendra College, Karkala.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science, O.M. & S.P. (Vocational), Psychology, Bio-Technology, Microbiology, Journalism, B.S.W.
12.	F.M.K.M.C.College Madikeri.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science, Computer Applications, Microbiology, Data Processing, B.S.W., Geography.
13.	Sri Mahaveera College Moodabidri.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Statistics, Computer Science, Computer Applications, Data Processing.

14.	St. Philomena College, Puttur.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Statistics, Computer Science, Computer Applications, Data Processing, B.S.W.
15.	Vivekananda College, Puttur.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Statistics, Electronics, Computer Science, Computer Applications.
16.	Cauvery College, Gonikoppal.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Geography
17.	S.D.M.College, Ujire.	...	Physics, Chemistry, Mathematics, Botany, Statistics, Psychology, Home Science, Computer Applications, Tax Procedure, Data Processing.
18.	MilagresCollege, Kallianpur.	...	Physics, Chemistry, Mathematics,.
19.	Milagres College, Mangalore.	...	Physics, Chemistry, Mathematics, B.Sc.(F.N.D).
20.	School of Social Work Roshni Nilaya, Mangalore.	...	Criminology, Psychology, Computer Application, Secretarial Practice, B.S.W.
21.	Besant Women's College Mangalore	...	Home Science, Data Processing, Computer Science, Statistics, Secretarial Practice, O.M. & S.P., B.Sc. (F.N.D.)
22.	Dr. N.S.A.M. First Grade College, Nitte.	...	Electronics, Computer Science, Computer Application, Physics.
23.	Nehru Memorial College Sullia.	...	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science, Computer Application, B.S.W.
24.	CrosslandCollege Brahmavar.	...	Computer Application, Secretarial Practice, Office Practice & Management (O.P.M.)
25.	Sacred Heart College, Madanthyar	...	Secretarial Practice.
26.	St. Mary's Syrian College, Brahmavar.	...	O.M. & S.P. (Vocational)
27.	Alva's College, Moodabidri.	...	Microbiology, Chemistry, Zoology, Physics, Computer Science, Psychology, Bio-Technology, Botany, B.S.W., Bio-Chemistry, Computer Application, B.Sc. (F.N.D.), Bharatanatyam, Carnatic Music, Physical Education, Bachelor of Visual Arts
28.	Madhava Pai Memorial College, Vidyanagar, Manipal-576 110.	...	Physics, Computer Science, Mathematics, Computer Application.
29.	Sandesh Fine Arts College Bajjody, Mangalore.	...	Bharatha Natyam, Carnataka Music, Western Music.
30.	S.A.R.S.A. College of Arts & Science, Maladi Court, Kuloor- Kavoor Road, Panjimogaru, Mangalore.		Bharathanatyam, Carnataka Music, Western Music.
31.	Govt. First Grade Women's College, Ajjarakadu, Udupi.	...	Physics, Electronics, Mathematics, Computer Science, Statistics, Psychology, Rural Development, Botany, Zoology, Chemistry.
32.	Sri Dhavala College, Moodabidri.	...	Co-Operation, Computer Application.
33.	Vidyaniketan Fr. Gr. College Kaup.	...	Botany, Zoology, Chemistry, Bio-Chemistry, Bio-Technology, Computer Application.

34.	Hira Women's College Permannur Post Babbukatte, Mangalore -17.	...	Computer Application
35.	P.A. College, Nadupadavu Kairangala, Bantwal Taluk.	...	Computer Application, Microbiology, Chemistry, Botany. B.Sc.(F.N.D) B.Sc.(Food Technology)
36.	Smt. Rukmini Shedthi National First Grade College, Barkur.	...	Physics, Computer Science, Mathematics, Electronics, B.S.W.
37.	Beary's First Grade College, Kodi, Kundapura.	...	Computer Application.
38.	Govt. Fr. Gr. College, Bantwal.	...	Physics, Mathematics, Computer Science
39.	Govt. Fr. Gr. College, Sullia.	...	Physics, Mathematics, Computer Science
40.	Dr. A.V. Baliga Institute of Social Work, Brahmavar.	...	B.S.W., BA Psychology
41.	Dr. K. Shivarama Karantha Govt. First Grade College Bellare-574212	...	B.S.W.
42.	Govt. First Grade College, Vittal.	...	B.S.W.
43.	Govt. First Grade College Punjalkatte	...	B.S.W.
44.	Govt. First Grade College Hiriadka.	...	Physics, Mathematics, Statistics, Chemistry
45.	Dr. P. Dayanada Pai-P.Sathish Pai Govt. First Grade College Carstreet, Mangalore-575001	...	Physics, Mathematics, Computer Science, Chemistry, Botany, Zoology, Psychology
46.	Govt. First Grade College Thenkanidiyoor, Udupi.	...	Physics, Mathematics, Computer Science, B.S.W.
47.	Govt. First Grade College, Uppinangady	...	Physics, Mathematics, Computer Science & B.S.W., Psychology.
48.	Govt. First Grade College, Vamadapadavu	...	Physics, Mathematics, Chemistry Computer Science & B.S.W.
49.	Govt. First Grade College, Bettampady	...	Physics, Mathematics, Computer Science & B.S.W.
50.	Padu Thirupathi First Grade College, Anantha Shayana Karkala- 574 104	...	Computer Application.
51.	Laxmi Soma Bangera Govt. First Grade College Kota, Padukere Kota Post Udupi-576221	...	B.S.W.
52.	Besant First Grade Evening College, Mangalore.	...	Computer Application
53.	Govt. First Grade College, Hebri	...	Physics, Mathematics, Computer Science
54.	Kanachur Institute of Management & Science, Deralakatte, Mangalore.	...	Computer Application
55.	Govt. First Grade College, Virajpet	...	Physics, Mathematics, Chemistry, Computer Science
56.	Govt. First Grade College, Balmatta, Mangalore	...	Physics, Mathematics, Computer Science, Chemistry

57.	Sri Kalavara Varadaraja Shetty Govt. First Grade College, Koteswara, Kundapura	...	Physics, Mathematics, Computer Science, Chemistry
58.	Govt. First Grade College, Byndoor	...	Physics, Mathematics, Chemistry, Computer Science
59.	Sri Bharathi College, Nanthoor, Near Eden Club, Mangalore-575 004.	...	Physics, Mathematics, Chemistry
60.	Sri Ramakunjeshwara College, Ramakunja, Puttur-574 241.	...	Physics, Mathematics, Chemistry
61	Dr. B.B. Hegde College Kundapura-576201		Physics, Chemistry, Mathematics, Computer Science
62.	Sharada College, Devinagara, Talapady, Mangalore - 575023	...	B.Sc. in Animation and Visual Effects
63.	Nidhi Institute of Creative Arts & Mgt., 3 rd Floor, Sanu Palace, M.G. Road, P.V.S. Circle, Mangalore	...	B.Sc. in Animation and Visual Effects
64.	Silicon College of Advanced Studies, Near C.V. Nayak Hall, Bunts Hostel Circle, Mangalore-575 002	...	B.Sc. in Animation and Visual Effects
65.	Samvedana Science & Commerce First Grade College Kambadakone, Kundapura T.Q	...	Physics, Chemistry
66.	Pana Institute of Undergraduate Studies, Pana Campus Behind International Airport Kolambe Bajpe -574142	...	B.Sc.(F.N.D.)
67.	Udupi Institute of Hotel Tourism Science K.H.B. Colony Shivalli, Manipal - 576104.	...	B.Sc.(Food Technology)
68.	Sri. Rama First Grade College, Hanuman Nagar, Kalladka, Bantwal-574222.	...	Physics, Chemistry, Mathematics
69.	Ambika Maha Vidyalaya Bappalige, Puttur D.K.-574201.	...	Physics, Psychology, Philosophy, Mathematics
70.	Sri Devi College Ballalbhag, Mangalore - 575003	...	B.Sc. (FND), B.Sc.(Food Technology)
71.	Santha Annamma Degree College, Murnad Road, Virajpet, Kodagu - 571218	...	Physics, Chemistry, Mathematics
72.	Mahalasa College of Visual Art, Bhagavathi Nagara, Bhoja Rao Lane, Alake, Mangalore - 575003	...	B.A. Visual Arts


 REGISTRAR (EVALUATION)

To: The Principals of all affiliated Colleges/ Practical Co-ordinators.