

STATUTE GOVERNING THE BOARD OF STUDIES

(Framed under Sec.33 of the Karnataka State Universities Act 2000)

1. Title & Commencement:

- i) This Statute shall be called the Statute governing the Board of Studies.
- ii) This Statute shall come into effect from the date of assent of the Chancellor.

2. Constitution of the Board:

Every Post – Graduate or Under – Graduate Board of Studies shall be constituted by the Syndicate. The term of each Board shall be three years.

3. Composition of the Board:

- (a) The members of every such Board of Studies shall be appointed from among the teachers of the University or the teachers of a College affiliated to the University.

Provided that the Chairman and all Professors of the P.G. Department of the University shall be ex-officio members of the concerned Post Graduate Board of Studies.

Provided further that for the Post – Graduate Board of Studies, there shall be at least two external members and at least one other member from the related fields.

Explanations: i) External member means a member who is not a teacher of this University area.
ii) Related fields means fields having close connection with the subjects for which the Board of Studies has been set up.

- (b) Any other person possessing special knowledge of the subject concerned can also be appointed as a member by the Vice – Chancellor or invited to participate in the deliberations of the Board.

4. Chairman of the Board:

The Chairman of the Board of Studies shall be nominated by the Vice-Chancellor on the recommendation of the Syndicate and such Chairman shall be the ex-officio Chairman of the Under – Graduate Board of Studies for the same subject or group of subjects.

5. Cessation of Membership:

A member appointed in his / her capacity as a teacher in any of the University or affiliated College or as the holder of an office shall cease to be member of the Board of Studies concerned from the date he / she ceases to be a teacher in the University or such College or the holder of any such office. Any person appointed

in a residuary vacancy shall subject to other provisions be a member of the Board concerned only for the residual period for which the person in whose place he / she is appointed.

6. Strength of the Board:

No Board shall ordinarily consist of less than three or more than nine members: Provided, however, that the Under-Graduate Board of Studies shall consist of not more than six members including the Chairman. If the subject is not taught in more than two Colleges, there shall be only one Board of Studies i.e. the Post – Graduate Board to which at least one member from the Under – Graduate Colleges shall be appointed.

7. The Syndicate may at its direction amalgamate the Under – Graduate Board of Studies and the Post – Graduate Board of Studies relating to the same subject and also constitute a combined Board of Studies for one or more subjects enumerated in the Ordinance for the sake of co-ordination and maintenance of standard.

8. The quorum for a meeting of any Board shall be not less than half the strength of the Board.

9. Arrangements during absence of Chairman: When the Chairman of a Board is absent or is temporarily unable to carry on his functions, the Vice-Chancellor may appoint any other member of the Board to act for him during such period.

10. Functions of the Board:

(a) It shall be the duty of every Board of Studies to consider a report on any matter referred to it by the Syndicate or the Academic Council or the Faculty or the Dean of Faculty concerned in the subject with which it deals.

(b) The Board of Studies shall prepare and recommend to the Faculty and the Academic Council, detailed courses of study, curricula and schemes of examinations for the different levels of studies in the respective subjects.

(c) The Board of Studies shall prescribe and recommend to the Faculty and the Academic Council the text books for the several courses of studies.

(d) The Board of Studies advice the University Authorities on such matters as may be referred to them.

11. Meetings:

i) The Registrar, shall fix the date and time of the meetings of the Board of studies and the Boards shall meet on the appointed date and time.

ii) The Registrar shall issue the Agenda at least 15 days before the date of meeting in consultation with the Chairman of the Board of Studies.

A member shall have the power to move a resolution in the Board of Studies pertaining to a matter within the powers of the Board. Such resolution should be submitted to the Chairman at least a week before the date of the meeting.

- iii) Chairman of the meeting: The Chairman of the Board or in his / her absence a member appointed by the Vice-Chancellor shall preside over the meeting of the Board of Studies.
- iv) If a meeting of the BOS is not held for want of quorum, the Vice-Chancellor may direct the Chairman of the Board to circulate the proposals of the meeting among the members for their opinion.

12. Joint Meetings:

Whenever it is deemed necessary it shall be competent for the Vice-Chancellor to convene a Joint Meeting of two or more Boards of Studies and at all such meetings the Vice-Chancellor or his/her nominee shall preside.

13. Minutes:

Every resolution of the Board of Studies passed shall be recorded at the meeting and read out by the Chairman at the meeting itself.

The Chairman of the meeting shall normally send to the Registrar a copy of the minutes as approved at the meeting within ten days after the date of the meeting.

- 14. The Vice-Chancellor, may in urgent cases, obtain the opinion of the Board of Studies by circulation of any proposal among the members of the Board. Such opinion, together with the action taken thereon shall be recomunicated to all the members.

(Assented by the Chancellor on 13.09.2002 and communicated by the Secretary to Government Education Department vide letter No. ED 04 UDS 2002 dt. 30.09.2002 and notified under Notification NoMU/SND/BOS/PG/UG.....dated)

Sd/
REGISTRAR.