



No. : MU/ACC/UG-Cal/2018-19/A6

Office of the Registrar  
Mangalagangothri - 574 199

Date : 3/5/2018

**NOTIFICATION**

Sub: The academic calendar for the year 2018-19 in respect of PGDBM/ PGDCA/ PGDTHM/ P.G. Diploma in Human Resource Mgt./ Diploma in Fire and Industrial Safety/ Diploma in Animation and Visual Effects/ Diploma in Retail Business courses- reg.

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The following academic calendar for the year 2018-19 in respect of **PGDBM/ PGDCA/ PGDTHM/ P.G. Diploma in Human Resource Management / Diploma in Fire and Industrial Safety/ Diploma in Animation and Visual Effects/ Diploma in Retail Business** courses is hereby notified.

1.	Last date for admission and Commencement of classes	-	13-08-2018
2.	Last date for admission with penal charges (penal charge ₹ 100/- per student)	-	27-08-2018
3.	Last date for submission of admission statement to the University for approval	-	22-09-2018
4.	End of I term	-	15-12-2018
5.	Vacation		16-12-2018 to 06-01-2019
6.	Commencement of II term	-	07-01-2019
7.	End of II term	-	30-04-2019
8.	Commencement of examinations	-	09-05-2019

**NOTE:**

1. No admission shall be made to a course/ subject for which the college has not been granted affiliation and no admission shall be made to a course/ subject for which syllabus and regulation are not approved and notified for implementation.
2. It shall be the sole responsibility of the Principal/ Head of the Institution to see that the admissions are made as per the regulations prescribed for the course and other guidelines, issued by the University. Admissions made in contravention of regulations and guidelines shall automatically become invalid.
3. a) In case of diploma course in Animation and Visual Effects all students who have studied courses other than that of Karnataka State, shall apply for eligibility certificate in the prescribed Proforma along with the Marks Card, Cumulative Record and all other required documents. No admission of such students shall be made by the Institutions without the production of Eligibility Certificate issued by the University.

In case of, diploma course in Animation and Visual Effects all students who have studied courses other than that of,

- i) S.S.L.C. examination conducted by the Karnataka Secondary Education Board.
- ii) P.U.C. examination conducted by the Karnataka Board of P.U. Education.

- iii) The examination of any University of Karnataka shall apply for Eligibility Certificate in the prescribed proforma alongwith the Marks card, cumulative record and all other required documents. No admission of students shall be made by the Institution without the production of Eligibility Certificate issued by the University.

Foreign students in diploma course in Animation and Visual Effects in particular may be admitted only on production of the following documents:

- 1) Eligibility Certificate issued by the Mangalore University.
  - 2) Student Visa and
  - 3) AIDs Free Certificate issued by the Competent Authorities.
- b) In case of all students who have studied courses other than that of S.S.L.C Board of Karnataka shall produce Migration Certificate at the time of admission.
4. No admission shall be made in excess of the intake sanctioned by the University. Such admission shall be invalid as per section 59(18) of K.S.U. Act. 2000.
  5. All the provisions of regulations in force for the course including attendance requirements and scheme of examination shall be brought to the notice of the students every year at the time of admission and a compliance report to this effect shall be sent along with the statement of admission.
  6. No transfer admission shall be made without the prior approval of the University.
  7. The college shall make all admissions within the last date fixed for the courses in the respective year. No admission shall be made after the last date fixed for admission by the University and any admission made to a course after the last date shall automatically become invalid.
  8. The Principal/ Head of the Institution shall submit the statement of admission in triplicate for the respective courses on or before 22-09-2018 along with all necessary documents including original Marks Card, Eligibility Certificates, Registration fees paid receipts etc. The Principal/ Head of the Institution while submitting the statements of admission shall certify that all the admission made are in accordance with the regulations pertaining to the courses guidelines etc., issued by the University in respect of admissions of the students. He shall also send the compliance report as required under Para 5 of the Notification.
  9. The Principal/ Head of the Institution are requested to notify this calendar for the information of all staff and students of the Institution.
  10. In the event of any of the above date being holiday the activity shall commence on the next working day.

By Order,

**Sd/-**  
For REGISTRAR

To:

1. The Principals of all Affiliated & Constituent Colleges of Mangalore University offering P. G. Diploma/ Diploma courses.
2. The Principal Secretary to Govt. Education Dept (Higher Education), 5<sup>th</sup> Floor, M. S. Building, Dr. Ambedkar Veedhi, Bangalore.
3. The Registrar (Evaluation), Mangalore University.
4. The University Librarian, Mangalore University Library, Mangalagangothri.
5. The Finance Officer, Mangalore University.
6. The Director of Students Welfare, Mangalore University.
7. The Director of Physical Education, Mangalore University.
8. The Director, College Development Council, Mangalore University.
9. The Director, DUIMS, Mangalore University- with a request to publish in the website.
10. The Public Relations Officer, Office of the Registrar, Mangalore University.
11. N.S.S. Co-ordinator, University College, Mangalore.
12. The Asst. Registrar SC/ST cell, Mangalore University, Mangalagangothri.
13. The Registrar, Mysore/ Bangalore/ Karnataka/ Gulbarga/ Kuvempu Universities.
14. P. S. to Vice-Chancellor/ P. A. to the Registrar, Mangalore University.
15. The Superintendent of ACC/ADM/EST/DEV/SND/GEN Section, Mangalore University.
16. A7 Caseworker, Academic Section, O/o. the Registrar, Mangalore University.