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BBABMC 283

**Choice Based Credit System IV Semester B.B.A. Degree
Examination, September 2022
(2019-20 Batch Onwards)
COMPUTER APPLICATION IN MANAGEMENT**

Time : 3 Hours

Max. Marks : 80

**SECTION – A
(4 marks each)**

Answer **any four** of the following :

(4×4=16)

1. Explain the functions of office.
2. Differentiate between data and information.
3. Explain the advantages of virtual office.
4. What are the four major services of Internet ?
5. What are the objectives of MIS ?
6. Explain the components of MIS.
7. What are the advantages of DBMS ?

**SECTION – B
(8 marks each)**

Answer **any four** questions. **Each** question carries **8** marks.

(4×8=32)

8. Explain the different types of networks and its uses.
9. What are the measures to be taken to make virtual office effective.
10. Explain the components of computer with block diagram.

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11. Briefly explain the importance of communication in the organisation.
12. Explain the functions of operating system.
13. Explain in brief system software.
14. Explain the planning of MIS.

SECTION – C
(16 marks each)

Answer **any 2** questions. **Each** question carries **16** marks.

(2×16=32)

15. Explain the different types of office automation applications.
 16. Explain in detail different types of computer based on size, speed and capabilities.
 17. Explain the critical success factors of MIS implementation in organisation.
 18. Explain the different types of network topologies.
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